

Summary of discussions of the Local Academy Committee meeting
Tuxford Primary Academy
ACM (6)
held on Monday, 13 July 2026
1:00 pm – 3:00 pm

Membership	Initials	Governor Category	Absence
Mrs S Jackson	SJ	Chair of Governors	
Mr T White	TW	Vice Chair of Governors	
Mrs E Rew	ER	Appointed Governor	
2 x Parent Vacancies			
1x AG vacancy			

In Attendance	Initials	Position	Absence
Mr G Letton	GL	Executive Principal	A
Mrs T Blacknell	TL	Principal	
Mrs S Baines	SB	Governance Professional	

Quorate	2	Present	3
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C = Complete	CF =Carried forward	I = Incomplete (carried forward more than once)
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Outstanding Action Log

Agenda item	Meeting Ref	Action Required	Responsible Person	Timeline	Update	Status
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Q = Question from Governors

A = Answer from senior leaders

Agenda Item	Key points / Summary	Action Required	Responsible person	Timeline
AC/79/2526	Welcome			

	The Chair welcomed all to the meeting			
AC/80/2526	Apologies for absence Apologies received and accepted from Mr Letton due to work commitment			
AC/81/2526	Declarations of Interest Governors were urged to complete the declarations of interest and code of conduct for 2026/27 as a matter of urgency. There were no direct or indirect declarations of interest for this meeting.			
AC/82/2526	Governance report Previously circulated and received by all delegates ▪ Membership remains a concern. ▪ Governor attendance at parents' events to raise governor profile ▪ Recruitment Banners There were no further questions	[Action] Governor membership remains a concern. Governors to be visible at school events Banners to be erected on school gates etc	All Principal	Autumn term 26
AC/83/2526	Notes of the meeting 27 April 2026 and Action log The action log was approved by governors as a true record of the meeting. Notes were proposed as a true record by Mr White and second by Mrs Rew.			
AC/84/2526	Matters arising There were none			
AC/85/2526	SATs Results and Outcomes The academy had received a letter via email dated 2 nd July 2026 from The Rt Hon Bridget Phillipson MP, Secretary of State for Education. Stating a change in the timetable for the release of KS2 test results 2026. Schools were due to receive results on 7 July 2026. However, results will now be available on 16 July			

	2026 with the deadline for schools to apply for reviews of marking or clerical errors will move to 24th July 2026. The principal shared some data with governors around teacher assessments and targets. Q: Early Years GLD achieved 78% against a target of 79%. How do leaders evaluate this outcome? A: Leaders were very pleased with the progress children have made. Although the target was narrowly missed, outcomes reflect strong progress from starting points and demonstrate the impact of teaching and support provided throughout the year. Q: Were there any attainment gaps that teachers had anticipated? A: Yes. The main gaps identified related to communication and language development. These were known areas of need and had been tracked throughout the year. Q: What progress have children made in Early Years? A: Leaders reported that children have made significant progress across the year, particularly in their personal development, communication and readiness for the next stage of learning. Phonics Outcomes Q: Year 1 phonics outcomes achieved 60% against a target of 79%. What factors contributed to this result? A: Recent reviews of the phonics provision confirmed that teacher assessments accurately reflected pupil performance. The primary factors affecting outcomes			
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	were persistent attendance concerns and significant learning difficulties experienced by a small number of pupils. Q: Can governors receive a breakdown comparing SEND and non-SEND pupils' outcomes? A: Yes. A detailed SEND and non-SEND analysis will be available and shared with governors in September. Year 2 Phonics Screening Check Q: What were the outcomes for Year 2 pupils who retook the phonics screening check? A: Approximately 87.5% of pupils achieved the expected standard against a target of 93%. Three pupils did not meet the required threshold. Q: What were the reasons for pupils not achieving the expected standard? A: Similar to Year 1, attendance issues were identified as the main barrier to success. Spelling and Literacy Development Q: What actions are being taken to improve spelling outcomes across the school? A: The school has implemented the Active Spelling programme from Year 2 through to Year 6 to strengthen spelling knowledge and consistency across year groups. Year 4 Multiplication Tables Check	[Action] Detailed SEND and non SEND analysis	TB	14092026
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	Q: What were the Year 4 Multiplication Tables Check outcomes? A: 66.7% of pupils scored 20 or more marks, with 37% achieving full marks. Q: Are governors able to see a more detailed breakdown of the multiplication tables results? A: Further analysis and breakdowns of the data will be provided once the full information is available. Q: Is the multiplication support programme being delivered to all pupils? A: Yes. The approach is fully inclusive and available to all pupils from Years 2 to 6. Curriculum Development Q: What further actions are planned to improve mathematics outcomes? A: The school will introduce the Magna Maths package from September. Relevant staff training and CPD have already been undertaken to ensure effective implementation. Reporting and Next Steps Q: How will governors be updated on final national comparison data and headlines? A: The principal will circulate the key headlines and analysis to governors once the final information has been received. Governors congratulated staff on their commitment and hard work. They recognised the positive progress pupils have made towards their targets and asked for their appreciation to be passed on to all staff.	[Action] detailed breakdown multiplication table results	TB	14092026
		[Action] circulate headlines of SATs results	TB	14092026
		[Action] Appreciation and thanks to staff for hard work	TB	14092026
AC/86/2526	Safeguarding			

	Culture & Compliance The principal gave a verbal update on changes since the LAC meeting on 27 April 2026. There were no questions			
AC/87/2526	Staffing /new academic year updates The principal updated governors on staffing for 2026/27 ▪ Single year groups in all classes apart from nursery/reception who will be grouped as early years class together. There will be a constant teacher plus two TA's ▪ Year 6 will be 40 students ▪ Ms C Johnson successfully appointed Assistant Principal and the additional DSL to the Principal ▪ Ms Johnstone will teach in the mornings and Ms Y Smith pm with the support of a TA ▪ Currently recruiting for a TA ▪ In addition, the academy will be using additional capacity from Bracken Lane ▪ All teachers staying in current year groups Q: Governors questioned whether there were sufficient staff available to support and respond to pupils' personal and welfare needs. A: The principal confirmed that there were adequate staffing arrangements in place to meet pupils' personal support needs. Leavers ▪ Ms N Ashton-Marsh - Teacher ▪ Ms J Brewer – TA ▪ Ms J Farrell - Family support assistant			

	Q: How will the removal of the Family Support Assistant role impact families and the support available to them? A: Many of the issues previously managed by the Family Support Assistant will now be referred to the principal. It was noted that several conversations and interventions currently take place behind the scenes and remain confidential, so the full extent of the impact may not be immediately visible. Q: Governors noted that the leadership structure appears to be reducing. How will leadership capacity be maintained? A: The Principal explained that members of the leadership team will take on classroom teaching responsibilities alongside their leadership duties. The school will continue to review arrangements to ensure leadership functions are maintained effectively. Q: What is the current budget position? A: The Principal advised that the financial situation is challenging. The school is operating within significant budget constraints but will continue to do its best to deliver high-quality education and support for pupils with the resources available. The chair to email departing staff members to express the governors' sincere thanks and appreciation for their service and contribution to the school.			
		[Action] email departing staff to express appreciation of service	chair	ASAP

AC/88/2526	Sports premium plan update – impact and evaluation (if available) Sports Premium Update Governors received an update regarding forthcoming changes to sports funding arrangements. It was noted that schools will receive a funding allocation in the autumn term rather than funding being distributed in the previous format. A PE network will also be established, with representatives attending all schools. A list of approved providers is expected to be circulated in September 2026. The school has purchased additional swimming provision through a top-up arrangement. Governors were informed that swimming lessons for the 2026/27 academic year will be delivered through Swim Stars in Bawtry, replacing the Local Authority swimming provision. Governors sought clarification regarding the impact of these funding changes on the school's swimming top-up costs. Leaders confirmed that the principal allocation received by the school can be used to support these costs, which was welcomed as positive news. Reading and Library Provision Governors were pleased to hear that the school has secured a successful bid through Penguin Books, valued at between £10,000 and £15,000. The funding will support library development and reading initiatives within the school. The principal informed governors the current reception class will be converted to the library.			
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	In addition, the school will receive associated continuing professional development (CPD) opportunities focused on raising the profile of reading and promoting a positive reading culture across the school. Governors noted the updates and welcomed the additional funding opportunities available to support pupil enrichment and reading development.			
AC/89/2526	Training: 1. Training • KCSiE Safeguarding webinar and local response KCSiE webinar by PK Strategic Safeguarding Lead for DA to be available within first two weeks of September 2026			
AC/90/2526	Governance Housekeeping for 2026/27 Succession Planning for two academic years 26/27 and 27/28 • Appoint committee chair and vice-chair for 2026/27 w.e.f 1 September 2026 and 2027/28 • One nomination had been received for the role of Chair of governors from Mrs S Jackson and Mr White expressed his wish to continue as Vice Chair of governors. It was a unanimous vote for both to be appointed for a period of two years as per the Scheme of Delegation with effect from 13 July 2026 to 12 July 2028. Mrs Jackson duly accepted the role of Chair of governors and Mr White the role of Vice Chair of governors. • The Governance Professional urged governors to complete as a matter of urgency if not already done so the Code of Conduct for 2026/27 and Declaration of Interest 2026/27 recently circulated.	[Action] all governors to complete	All	ASAP before September 2026
AC/91/2526	Recruitment of governors' update: ▪ Parent governor vacancy (window open 24.06.26 -08.07.26)			

	The Governance Professional informed the committee no nominations had been received following the parent governor vacancy. A lengthy discussion took place regarding recruitment and different routes will be explored in 2026/27. It was decided recruitment would be a priority on the governor action plan for 2026/27.	[Action] to be revisited in	All	14092026
AC/92/2526	Self-evaluation form Action plan 26/27 The Self-evaluation form 2025/2026 and action plan for 2026/2027 was universally agreed by governors at the meeting. AIR - Governors noted the very positive relationships between staff and pupils, which continue to contribute to a supportive and inclusive learning environment. - Looking ahead to 2026/27, the school will focus on strengthening provision for Inclusion, Pupil Premium and SEND. Staff will continue to develop their practice to ensure that teaching is appropriately adapted to meet the needs of all pupils and support positive outcomes for every child.			
AC/93/2526	Link governor visits SATs 15 May 2026- ER - Children self-regulation was exemplary, part of the culture at TPA. Safeguarding 15 December 2026 – ER It was reassuring SCR was conducted at Trust level , then principal triangulation exists. Security happens which is very reassuring. SATs 13 May 2026 - TW SATs SJ14 May 2026 – SJ			

	It was noted and governors were commended all had carried out a link visit during the SATs week. The principal stated a monitoring visit from the local authority had taken place during SATs week, and it was very pleasing the visit had gone very well. Planned visits ▪ Oracy – ER ▪ SEND – TW ▪ End of term events Planned visits • Safeguarding /oracy Liz Rew • Sports day TBC • SEND • Rock Steady • End of term assembly – 21 July 2026 at 2pm • Colour run Friday, 17 July 2026			
AC/94/2526	Complete annual summary template on the effectiveness of governance 2025/26 The annual report was completed and submitted to the Trust following the meeting.			
AC/95/2526	How has the LAC held senior leaders to account • Questions • Unpicking presentations ▪ Data and impact			
AC/96/2526	How have VMV of Trust/Equality been upheld It was agreed that the VMV of the Trust & Equality has been upheld.			
AC/97/2526	Determine Confidentiality			

	Governors considered whether anything discussed during the meeting should be deemed as confidential. It was resolved: - Any confidential items discussed have been recorded separately. There had been no Equality Act implications			
AC/98/2526	Date of the next meeting Monday, 28 September 2026 Meeting finished at 14:30			
Signed by Chair <i>Sue Jackson</i> Approved as a true record for circulation		Date 13 July 2026		