



**TUXFORD**  
Primary Academy

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[www.tuxfordprimary-ac.org.uk](http://www.tuxfordprimary-ac.org.uk)

16 July 2020

Dear Parent/Carer,

**Mighty Oaks extended services provision from September 2020**

Due to current guidelines the provision for breakfast and after school club will be limited from September. To safeguard our pupils and staff we will only be able to accommodate a maximum of thirty places for both sessions. Session times will be reduced also to allow for appropriate cleaning and will commence from the **9<sup>th</sup> September**:-

- Breakfast Club 8am-8.30am.
- After School Club, end of the school day-5pm.

To access these services all previous accounts must be brought up to date before booking. To provide an efficient and safe service the following requirements must be adhered to:-

- Bookings must be made online and paid for in advance by the 31 August on a first come first served basis, please see link below.

[www.tuxfordprimary-ac.org.uk/pupils/before-and-after-school-clubs](http://www.tuxfordprimary-ac.org.uk/pupils/before-and-after-school-clubs)

- Telephone bookings/drop in sessions are not available.
- Children must be accompanied/collected by an adult (aged 16 or over).
- Children must be collected by 5pm prompt or a late fee will be applied (£20 per child).

We thank you for continuing support and look forward to welcoming your children back in September.

Yours sincerely

Miss T Cottam

Extended Services Manager.

